



POLICE SERVICES BOARD MEETING MINUTES

February 10, 2026, 8:00 a.m.
Council Chamber, Town Hall

Members Present: Chair/Provincial Appointee, Chris Saumure
Vice Chair/Council Representative, S Pankow
Council Representative, Councillor Chris McGuire
Provincial Appointee, Andrew Howard
Community Appointee, Rob Dopson
Police Services Advisor, Graham Wight

Staff Present: Police Chief, Jodi Empey
Deputy Police Chief, Chris Kettyle
Secretary, K Costello

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1. **CALL TO ORDER AND LAND ACKNOWLEDGEMENT**
Chair Pankow read the Land Acknowledgement.

Chair Pankow called the meeting to order at 8:09 AM.
 2. **CHAIR'S REMARKS**
 3. **AMENDMENTS TO THE AGENDA**
New Business Item 9a will be deferred until the March 10, 2026 meeting.

Moved by: A Howard
Seconded by: S Pankow

THAT the February 10, 2026 Police Services Board Meeting Agenda be approved as amended.

Carried
 4. **DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF**



5. **IN CAMERA/CLOSED SESSION**

A) Personal Matters about an Identifiable Individual, including Members of the Police Service or any other Employees of the Board (C Saumure/Deputy)

Moved by: A Howard

Seconded by: R Dopson

That the Smiths Falls Police Services Board move In Camera at 8:10 AM to discuss items pertaining to intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public in accordance with Section 44 of the Community Safety And Policing Act.

Carried

Moved by: C McGuire

Seconded by: S Pankow

THAT the Police Services Board revert back into open session at 8:36 AM.

Rise and Report: Chief Empey provided the Police Services Board with information.

Carried

B) Personal Matters about an Identifiable Individual, including Members of the Police Service or any other Employees of the Board (Chief)

Moved by: S Pankow

Seconded by: R Dopson

THAT the Smiths Falls Police Services Board move In Camera at 8:36AM to discuss items pertaining to intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public in accordance with Section 44 of the Community Safety And Policing Act.

Carried

Moved by: S Pankow

Seconded by: C McGuire

THAT the Police Services Board revert back into open session at 9:03AM.

Rise and Report: More information to be brought forward to a future meeting.

Carried



C) Personal Matters about an Identifiable Individual, including Members of the Police Service or any other Employees of the Board (Chief)

Moved by: A Howard

Seconded by: R Dopson

THAT the Smiths Falls Police Services Board move In Camera at 9:03AM to discuss items pertaining to intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public in accordance with Section 44 of the Community Safety And Policing Act.

Carried

Moved by: A Howard

Seconded by: R Dopson

THAT the Police Services Board revert back into open session at 9:09AM.

Rise and Report: Chief Empey provided the Police Services Board with information.

Carried

D) Personal Matters about an Identifiable Individual, including Members of the Police Service or any other Employees of the Board (Chair/Vice Chair)

Moved by: C McGuire

Seconded by: A Howard

THAT the Smiths Falls Police Services Board move In Camera at 9:09AM to discuss items pertaining to intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public in accordance with Section 44 of the Community Safety And Policing Act.

Carried

Moved by: C McGuire

Seconded by: S Pankow

THAT the Police Services Board revert back into open session at 9:51AM.

Rise and Report: A personnel issue was discussed. Vice Chair Pankow to follow up.

Carried



E) Personal Matters about an Identifiable Individual, including Members of the Police Service or any other Employees of the Board (Vice Chair)

Moved by: S Pankow

Seconded by: A Howard

THAT the Smiths Falls Police Services Board move In Camera at 9:52AM to discuss items pertaining to intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public in accordance with Section 44 of the Community Safety And Policing Act.
Carried

Moved by: A Howard

Seconded by: C McGuire

THAT the Police Services Board revert back into open session at 9:59AM.
Rise and Report: A personnel issue was discussed and direction given. To be discussed under New Business 9f).
Carried

F) Adoption of In Camera Minutes (Secretary)

Moved by: S Pankow

Seconded by: A Howard

THAT the Smiths Falls Police Services Board move In Camera at 9:59AM to review and adopt In Camera Minutes as per Section 44 of the Community Safety And Policing Act.
Carried

Moved by: C McGuire

Seconded by: A Howard

THAT the Police Services Board revert back into open session at 10:01 AM.
Rise and Report: In Camera Minutes were adopted.
Carried

6. CORRESPONDENCE

a) January 9, 2026 Email from Kelley Denham

Re: Public Concern about Police Conduct

Requesting materials be made publicly available.

ACTION: J Empey advised that Ms. Denham needs to send a request, in writing, to the Freedom of Information Coordinator and request a specific policy. She must show identification and pay a \$5 application fee. J Empey to respond on the Boards behalf to Ms. Denham.



7. APPROVAL OF MINUTES

Moved by: S Pankow

Seconded by: A Howard

THAT the January 6, 2026 Police Services Board Meeting Minutes be approved as circulated.

Carried

8. BUSINESS ARISING FROM THE PREVIOUS MEETING

9. NEW BUSINESS

a) Presentation from Executive Director Erin Lee from Lanark County Interval House/ Victim Advocate role and their partnership with our police services and community in prevention of IPV (approximately 20 minutes in length)
Postponed until the March 10th, 2026 Police Services Board Meeting.

b) Budget 2025 (J Empey)

J Empey advised that the police budget is approximately \$340,000 under budget. Working with the Town's Finance Department to clear everything and finalize year end. Ensuring that all the grant funding has been allocated.

c) Budget 2026 and Capital Purchases with Grant Funding & New Hybrid Vehicle (J Empey)

J Empey advised that they have proceeded with the CAD mapping. Worked with Town Planners and GIS mapping. Hybrid vehicle has been ordered. Equipment may be a bit over budget (lights, etc.) but anticipates another line being under. Grant funding will support a couple of the capital items. Regarding the interest payment question from the January meeting, the government grant was for LED lighting.

d) Annual Report Update for 2025 (J Empey)

Will be completed in April 2026. Overview of everything the service does, Everything is captured.

e) 2026 Meeting Schedule (K Costello)

All agreed to continue holding monthly meetings. Proposed schedule was attached to agenda package and any comments to be sent to the Secretary.

f) Board Secretary Appointment (S Pankow)

S Pankow recommended that an employment contract be executed with K Costello to act as the Board Secretary for a two-year period. Supported.



Moved by: A Howard

Seconded by: S Pankow

THAT the Chair be authorized to enter into a 2-year employment agreement with Kerry Costello to function as the Smiths Falls Police Services Board Secretary.

Carried

g) Federal Government Gun Buy Back Program (J Empey)

J Empey advised that many Chiefs across the Province have issues with this program. No Ontario chiefs have taken this on. Not a lot of clarity on how this is going to work. Smiths Falls Police Service will take guns from those that do not want them. Suggested people make an appointment to do this. These guns get destroyed. They are not sold. Does not recommending supporting. Not supported.

10. OPERATIONAL REPORT

a) Operational Report & Crime Analysis Update (C Kettle)

Attached as Appendix A.

N Wilson to come to next Board meeting for recognition and give her retirement badge.

A Howard requested if all statistics from 2025 can be combined to get a holistic view.

C Kettle noted that will be in the Annual Report.

b) CISO Grant Funding New – Proceeds of Crime (C Kettle)

Applied for a Cellebrite Pathfinder machine. Allows staff to digitally download phones and tablets that are seized. Usable and readable data. 80-90 cases involve digital evidence. \$100,000. Hopeful to get his grant. More quality evidence.



11. DATE AND TIME NEXT MEETING
Proposed Meeting Date: March 10, 2026

12. ADJOURNMENT
Moved by: A Howard
Seconded by: C McGuire
THAT the Police Services Board adjourn its proceedings 10:38AM p.m. and stand so adjourned until the next duly called Committee meeting.
Carried

Chair

Secretary



DEPUTY CHIEF'S OPERATIONAL REPORT

JANUARY 2026

CALLS FOR SERVICE – JANUARY 2026

For the month of
January, Police
registered **563**
occurrences

Up from **505**
occurrences in
December 2025

OVERALL CHARGES AND ARRESTS – JANUARY 2026

88 criminal
charges laid
in January

34 arrests
made in
January

BREACH
RELATED
CHARGES –
JANUARY
2026

Fail to Comply- Condition on Undertaking x 0

Fail to Comply with Release Order x 7

Fail to Comply with Probation Order x 17

Breach of Recognizance x 3

Total breach related charges – **27**

Total criminal charges for January – **88**

Percentage of total charges – **30.6%**

NOTEWORTHY CALLS FOR SERVICE – JANUARY 2026

IPV CASES- 20 (Up from 10 in Dec. 2025)

ASSAULTS- 7 (Down from 10 in Dec. 2025)

FAMILY DISPUTES- 3 (Down from 12 in Dec. 2025)

BAIL VIOLATIONS- 5 (Up from 3 in Dec. 2025)

BREAK AND ENTER- 2 (Up from 1 in Dec. 2025)

MISCHIEF- 1 (Down from 8 in Dec. 2025)

HARASSMENT – 11 (Up from 8 in Dec. 2025)

MENTAL HEALTH ACT INCIDENTS – JANUARY 2026

29 calls for service (Up from 17 in December 2025)

3 Apprehension – 1 x arrest....2 x voluntary

Hospital Wait Time Range: 1 x 20 minutes

Mobile Crisis Response Team (MCRT) Nurse attended at 7 calls

PROACTIVE POLICING- JANUARY 2026

Foot Patrol- 23 hours

School Visits- 29 hours

Community Service – 49 hours

Bike Patrol – 0 hours

TRAFFIC ENFORCEMENT/COMPLAINTS

JANUARY 2026

Collisions – **25 total**
4 -Private Property
18 - Highway
3 - Fail To Remain

Charges issued related
to collision investigations
HTA- **13**
CC- **4** / Other -**1**

Traffic related calls
for service - **118**
Vehicle stops- **98**

Enforcement- **44**
HTA charges laid
from **22** vehicle
stops

Charges issued relating to
speeding, stop signs, traffic
light infractions, failing to
yield, drive under suspension,
careless driving, fail to
surrender permit, ETC.

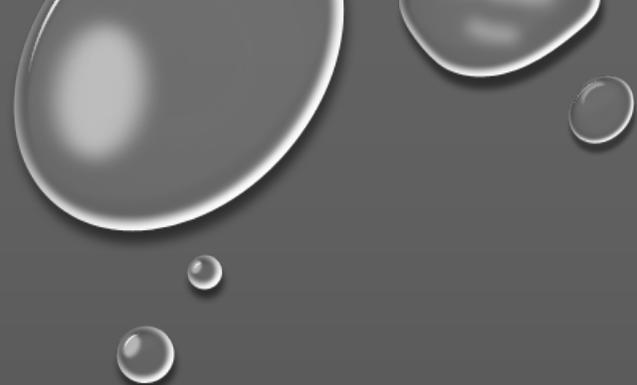
8 charges under the
Compulsory
Automobile
Insurance Act issued

CRIMINAL/
ALCOHOL/
DRUG
CHARGES VIA
PROACTIVE
TRAFFIC STOPS
JANUARY 2026

- 14 CRIMINAL / ALCOHOL / DRUG CHARGES LAID RELATED TO PROACTIVE TRAFFIC STOPS
- OPERATION WHILE IMPAIRED / EXCEED 80 MG OF ALCOHOL IN BLOOD (X4 EACH)
- FAIL TO COMPLY WITH RELEASE ORDER (X2)
- DRIVE MOTOR VEHICLE WITH OPEN CONTAINER OF LIQOUR (X1)
- DANGEROUS OPERATION OF MOTOR VEHICLE (X1)
- FLIGHT FROM POLICE (X1)
- OPERATION OF MOTOR VEHICLE WHILE PROHIBITED (X1)

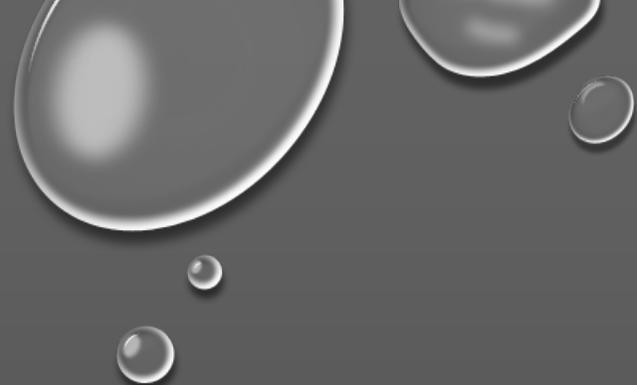
STRATEGIC
ENFORCEMENT
TRAFFIC
PRIORITY
(S.T.E.P.) –
JANUARY 2026

- S.T.E.P. INITIATIVE FOR JANUARY 2026 -
HANDHELD DEVICES AND DISTRACTED DRIVING
- **2** CHARGES WERE ISSUED RELATED TO THE S.T.E.P
INITIATIVE
- IMPAIRED DRIVING CHARGES CONTINUE TO BE A
PROACTIVE FOCUS – **5** BREATH TESTS HAVE BEEN
CONDUCTED IN 2026 – RESULTING IN 4
PERSONS BEING ARRESTED AND CHARGED
ACCORDINGLY.
- THE S.T.E.P. TARGET FOR FEBRUARY 2026 WILL BE
WINTER DRIVING SAFETY – SPEEDING/FOLLOW
TOO CLOSELY/OBSTRUCTED VIEW
- TOP TRAFFIC ENFORCERS IN JANUARY WERE
CONSTABLES GERMANN / KEOGAN, B. /
ROBIDOUX



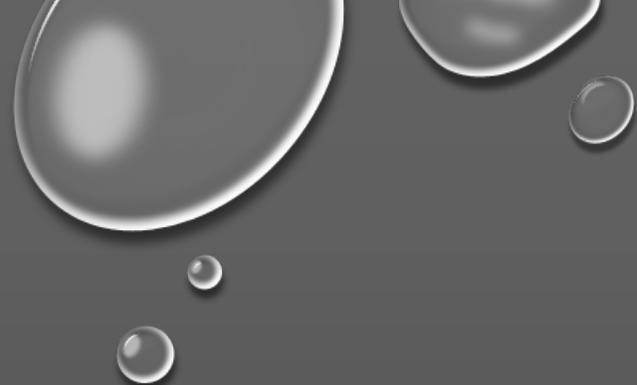
CRIMINAL INVESTIGATIVE BRANCH/CISO - JANUARY

- LEAD INVESTIGATOR ON MISSING PERSON FILE (BERTRIM) – ASSISTING CRIMINAL INVESTIGATIONS BRANCH (O.P.P.)
- THOMSON HOMICIDE – GROUND SEARCH SUSPENDED UNTIL THE SPRING HOWEVER INVESTIGATIVE FOLLOW UP TASKS ONGOING
- 2 X PRODUCTION ORDERS AND 1 X DNA WARRANT AUTHORED RELATING TO A SEIZED FIREARM INCIDENT
- FORENSIC IDENT EXAM CONDUCTED AND DNA LOCATED – CRUCIAL EVIDENCE TO SUPPORT STRONG COURT CASE
- DNA WARRANT BEING AUTHORED AND EXECUTED IN RELATION TO AN ARMED ROBBERY FROM 2025 – SUSPECT DNA SEIZED FOR COMPARISON TO SAMPLE SEIZED FROM EVIDENCE AT SCENE
- CHILD ABUSE INVESTIGATION ONGOING
- IDENTITY FRAUD FILE COMMENCED
- ONGOING INTELLIGENCE GATHERING RELATED TO DRUG TRAFFICKING ACTIVITIES



COMMUNITY SERVICE OFFICER- JANUARY 2026

- NUMEROUS SCHOOL VISITS CONDUCTED THROUGHOUT MONTH
- PREPARATION FOR ALZHEIMER'S AWARENESS MONTH
- PROJECT LIFESAVER PRESENTATION TO CHIMO, DUNCAN J AND ST. FRANCIS SCHOOLS
- CRIMESTOPPERS ADMINISTRATION AND COORDINATION
- 2 X SITUATION TABLE, 2 X FILTER 4 MEETINGS, POLAR PLUNGE PLANNING MEETING
- MEDIA RELATIONS – 6 X INTERVIEWS WITH LAKE 88 RADIO
- EVIDENCE VAULT COMPLIANCE AND MAINTENANCE
- HANLEY HALL COMMUNITY LUNCH APPEARANCES
- TRAINING – HUMAN TRAFFICKING / SEXUAL ASSAULT COURSE
- SPECIAL OLYMPICS TIM HORTONS DONUT DAY FUNDRAISER



COURSES AND WORKSHOPS – JANUARY 2026

- SLY, CURTIS – CONCEALMENT IDENTIFIERS WORKSHOP (JAN 07-09, 2026 – CISO OPC)
- KEOGAN, BEN – CONCEALMENT IDENTIFIERS WORKSHOP (JAN 07-09, 2026 – CISO OPC)
- KEOGAN, SEAN - UNMASKING THE PREDATOR WORKSHOP (JAN 09, 2026 – ONLINE - HOMEFRONT PROTECTION)
- ROBIDOUX, TRAVIS – CONFIDENTIAL INFORMANT MANAGEMENT SYSTEM WORKSHOP (JAN 14, 2026 – KINGSTON)
- LEMAY, LINDSAY - CONFIDENTIAL INFORMANT MANAGEMENT SYSTEM WORKSHOP (JAN 14, 2026 – KINGSTON)
- DROESKE, JASON - CONFIDENTIAL INFORMANT MANAGEMENT SYSTEM WORKSHOP (JAN 14, 2026 – KINGSTON)
- LACEY, BRETT – OPEN-SOURCE INTELLIGENCE COURSE (JAN 23, 2026 – OPS / THE KEY NORTH GROUP)
- ROBIDOUX, TRAVIS – AUTO THEFT INVESTIGATORS WORKSHOP (JAN 27-30, 2026 – CISO OPC)
- BLANCHARD, CLAY – AUTO THEFT INVESTIGATORS WORKSHOP (JAN 27-30, 2026 – CISO OPC)
- BRETT, TYLER – CONFIDENTIAL INFORMANT CONTROLLER CONFERENCE (JAN 28-29, 2026 – CISO KINGSTON)

CRIMINAL RECORD CHECK STATS

| 2026 CRIMINAL RECORD CHECK STATS | | | | | | | |
|----------------------------------|--------------|---------------|------------------|-------------------|--------|--------|--------------|
| MONTH | VS VOLUNTEER | VS EMPLOYMENT | NON-VS VOLUNTEER | NON-VS EMPLOYMENT | TRITON | WALKIN | BROAD RECORD |
| 1-Jan | 21 | 27 | 3 | 22 | 36 | 37 | |
| 1-Feb | | | | | | | |
| 1-Mar | | | | | | | |
| 1-Apr | | | | | | | |
| 1-May | | | | | | | |
| 1-Jun | | | | | | | |
| 1-Jul | | | | | | | |
| 1-Aug | | | | | | | |
| 1-Sep | | | | | | | |
| 1-Oct | | | | | | | |
| 1-Nov | | | | | | | |
| 1-Dec | | | | | | | |
| TOTALS | 21 | 27 | 3 | 22 | 36 | 37 | 0 |

CAMSAFE PROGRAM



- COMMUNITY-POLICE VOLUNTARY SECURITY CAMERA REGISTRY
- PROGRAM CREATED BY BELLEVILLE POLICE -HAS QUICKLY SPREAD TO MANY COMMUNITIES
- PROVINCE WIDE ENGAGEMENT ALLOWING RESIDENTS AND BUSINESSES TO REGISTER ONLINE
- PRIVACY BASED – ONLY REGISTER BASIC CONTACT INFORMATION AND CAMERA LOCATIONS / ANGLES
- PROVEN RESULTS - SUPPORTS MORE TIMELY AND FOCUSED INVESTIGATIONS
- NO COST TO PUBLIC OR POLICE – NOT FOR PROFIT PROGRAM THAT SIMPLY PROVIDES A COLLABORATIVE OPPORTUNITY FOR POLICE AND PUBLIC TO WORK TOGETHER TO ENHANCE OVERALL COMMUNITY SAFETY

SMITHS FALLS POLICE COMMUNITY FIRST

POLICE

COMMUNITY FIRST

CAMSAFE

CAMSafe is a CCTV and security video registry aimed at keeping our community safe and assisting police solve crime.



REGISTER **ADD** **PROTECT**

- Volunteer registry of security cameras, CCTV systems & doorbell camera
- Delete your information or account at any time
- CAMSafe does not have access to footage or cameras
- Only basic contact information & address required to sign up
- Only police have access to the registry information

CAMSAFE

Your participation helps to provide a stronger defence against

**THEFT
ARSON
VANDALISM
FRAUD
STALKING
KIDNAPPING**



OR VISIT CAMSAFE.CA

STAFF SERGEANT NADINE WILSON - #33

- WISHING NADINE ALL THE BEST DURING HER WELL-DESERVED RETIREMENT FROM THE SMITHS FALLS POLICE SERVICE AFTER 33 YEARS
- DEDICATED, RESPECTED, VALUED AND PASSIONATE
- ALL THE BEST NADINE – THANK YOU FOR YOUR SERVICE TO THE SMITHS FALLS COMMUNITY
- YOU WILL BE MISSED!!

