



Community First

**Special Constable – Part time
(One Position)**

The Smiths Falls Police Service has an opening for one part-time Special Constable. All applicants must meet the requirements for employment as set out in the Community Safety and Policing Act. The person required for this position must be very flexible with call outs, have limited hours and be available for three-four weeks of extensive training.

Applicants must also be able to:

- Provide a current First Aid Certificate and CPR Certificate
- Possess a valid driver's license
- Be at least 18 years of age
- Completion of Secondary school
- Fluent in English oral and written
- Successfully complete the in-service training and requirements
- Maintain training as required by Provincial Legislation and Smiths Falls Police Service
- Undergo an extensive background check and have a clean driving and criminal record
- Be physically and mentally prepared to perform the duties required for this position

Responsibilities:

- Searching, guarding, controlling, caring for and transporting detainees including youth within and outside the jurisdiction of Smiths Falls
- On-call as required for monitoring of our police detainee cells
- Service of legal documents and execution of warrants and other court orders
- Searching, evicting, arresting or prohibiting entry to any persons deemed to be a threat to public safety
- Providing security at crime scenes
- Directing traffic for events or paid duties
- Obtaining DNA samples from persons as ordered by the courts
- Assisting with a mental health patient that has been apprehended
- Attending all training as mandated
- Any other duties as assigned by the Officer in Charge or designate

The successful candidate will undergo an extensive background check. The candidate will be working with Civilian and Policing Staff.

This is a position with limited hours and callouts as required. The candidate must be very flexible with their current employment to be available for this position and for the mandatory training involved.

The candidate will have to undergo four weeks paid of straight mandatory training for this position and be physically and mentally prepared for this job.

Suitable candidates can apply electronically or drop off cover letter and resume in person to the attention of:

Chief Jodi Empey
Smiths Falls Police Service

c/o sfpsrecruiting.ca
Special Constable's Position

Job Description

The Smiths Falls Police Service has an opening for one part-time Special Constable. All applicants must meet the requirements for employment as set out in the Community Safety and Policing Act. The person required for this position must be very flexible with call outs, have limited hours and be available for three-four weeks of extensive training.

Applicants must also be able to:

- Provide a current First Aid Certificate and CPR Certificate
- Possess a valid driver's license
- Be at least 18 years of age
- Completion of Secondary school
- Fluent in English oral and written
- Successfully complete the in-service training and requirements
- Maintain training as required by Provincial Legislation and Smiths Falls Police Service
- Undergo an extensive background check and have a clean driving and criminal record
- Be physically and mentally prepared to perform the duties required for this position

Responsibilities:

- Searching, guarding, controlling, caring for and transporting detainees including youth within and outside the jurisdiction of Smiths Falls
- On- call as required for monitoring of our police detainee cells
- Service of legal documents and execution of warrants and other court orders
- Searching, evicting, arresting or prohibiting entry to any persons deemed to be a threat to public safety
- Providing security at crime scenes
- Directing traffic for events or paid duties
- Obtaining DNA samples from persons as ordered by the courts
- Assisting with a mental health patient that has been apprehended
- Attending all training as mandated
- Any other duties as assigned by the Officer in Charge or designate

The successful candidate will undergo an extensive background check. The candidate will be working with Civilian and Policing Staff.

This is a position with limited hours and callouts as required. The candidate must be very flexible with their current employment to be available for this position and for the mandatory training involved.

The candidate will have to undergo two to four weeks paid of straight mandatory training for this position and be physically and mentally prepared for this job.