



**SMITHS FALLS POLICE SERVICES BOARD
AGENDA
TUESDAY JUNE 16, 2026
8:00 A.M.
TOWN HALL, COUNCIL CHAMBERS**

Facebook Live: <https://www.facebook.com/smithsfallspolice>

YouTube Live: <https://www.youtube.com/channel/UCBFFXhpElk-x8oDEMxY8MzQ/live>

1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT

On June 16, 2026, we acknowledge that this sacred land on which Smiths Falls is now located has been a site of human activity for over 10,000 years and is rich in Indigenous history. This land is the ancestral and unceded territory of the Algonquin Anishinaabe Nation. We are grateful to the Algonquin ancestors who cared for the land and water in order that we might meet here today. We are also grateful to the Algonquin People for their contribution in the making of the Rideau Canal which runs thru Smiths Falls. We are mindful of broken covenants and the need to reconcile with all our relations. Together, may we care for this land and each other, drawing on the strength of our mutual history of nation building through peace and friendship being mindful of generations to come.

2. CHAIR'S REMARKS

3. AMENDMENTS TO THE AGENDA

Recommended Motion:

THAT the June 16, 2026 Police Services Board Meeting Agenda be approved as circulated.

4. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

5. IN CAMERA/CLOSED SESSION

THAT the Board move In Camera at XXXX pursuant to:

A) Sec 42(3) of the Community Safety and Policing Act, 2019
Adoption of In Camera Minutes (Secretary)

B) Sec 44(2)(e) of the Community Safety and Policing Act, 2019
Litigation and/or Potential Litigation (Vice Chair)

C) Sec 44(2)(e) of the Community Safety and Policing Act, 2019
Litigation and/or Potential Litigation (Vice Chair)

D) Sec 44(2)(b) of the Community Safety and Policing Act, 2019
Personal Matters about an Identifiable Individual, including Members of the Police Service or any other Employees of the Board (Chief)



6. CORRESPONDENCE
June 5, 2026, 2026 Letter from Kelley Denham
Re: Unresolved Governance Issues
8. APPROVAL OF MINUTES
Recommended Motion: THAT the May 12, 2026 Police Services Board Meeting Minutes be approved as circulated.
9. BUSINESS ARISING FROM THE PREVIOUS MEETING
10. NEW BUSINESS
 - a) Board Policies Update (S Pankow)
 - b) 2026 Budget Monitor May (Chief)
NOTE: Salary line is not accurate as Town is continuing to update their new payroll system into Asyst
 - c) Motion to Increase Capital Line for Cruiser (Chief)
Proposed Motion: *THAT the Police Chief be authorized to increase the capital budget line for the new 2026 Ford Explorer hybrid cruiser to an upset limit of \$15,000 to accommodate equipment, installation and a new radar unit.
AND FURTHER THAT the \$15,000 be taken from "Panasonic Tablets for Cruisers" to increase the capital line for the new cruiser.*
 - d) Significant Town Events and Associated Police Costs (Chief)
 - e) Grant Updates – NG 911 Completion, YIPI Grant (Chief)
 - f) Replacement Purchase of Livescan (Chief)
11. OPERATIONAL REPORT
 - a) Operational & Training Update (C Kettyle)
12. DATE AND TIME NEXT MEETING
Meeting Date: July 14, 2026
13. ADJOURNMENT
Recommended Motion:
THAT the Police Services Board adjourn its proceedings XXXX p.m. and stand so adjourned until the next duly called Committee meeting.

From: [Kelley Denham](#)
To: [Kerry Costello](#)
Subject: FORMAL CORRESPONDENCE FOR INCLUSION IN NEXT POLICE SERVICES BOARD AGENDA
Date: June 5, 2026 2:27:08 PM

Please confirm receipt. I respectfully request that this correspondence be formally logged and forwarded to all Board Members for consideration as an agenda item.

Dear Members of the Smiths Falls Police Services Board,

I am following up on my previous correspondence, as several governance issues remain unresolved and new concerns have arisen since the May meeting and the Chief's public statement. For clarity, my earlier letter did not request training materials or operational procedures. It asked only whether the Service procedures referenced in the disclosed Board policies exist. At the May meeting, the Chair referenced MFIPPA in response, treating a basic yes-or-no question as a request for exempt operational information. My goal remains to understand the Board's processes and ensure alignment with the Community Safety and Policing Act (CSPA).

The first issue concerns the transparency of the Board's policy approval process. The Board has not released its procedural bylaw despite multiple requests. Without access to the rules governing notice, agendas, motions, voting, and meeting conduct, it is difficult for the public to understand how the Board makes decisions. At the May meeting, the Vice-Chair stated that Board policies would not be made publicly available prior to approval. The CSPA requires Board business to be conducted in public except where a lawful closed-session exception applies, and it is unclear under what lawful authority policy approvals could be withheld from the public.

I am therefore requesting clarification regarding:

1. the legislative authority for approving Board policies that are not publicly available before consideration, and
2. confirmation of whether the Board has adopted a procedural bylaw and, if so, when it will be made public.

The second issue concerns sequencing and implementation under the CSPA. At the May meeting, the Chief stated that Board policies would be aligned to existing Service procedures, and in her May 14 public statement acknowledged that procedures were updated before Board policies but stated that this "does not negate" compliance with the CSPA. She also stated that the Service's policies are "completed under the CSPA" and that the Board's policies "are now

in line with the Service's," which suggests that the Board's policies were not previously aligned and that alignment is occurring after Service procedures were already developed. While the Chief has authority to establish operational procedures, in areas where the CSPA requires Board policy (such as use of force, equipment, detainee handling, and other public-facing policing functions), Service procedures and related training would reasonably be expected to implement that policy. The March 9, 2026 FOI response regarding spit hoods further stated that the policy "will be formally approved and put in place" after training is completed, indicating that training is occurring prior to formal policy approval. This sequencing raises questions about how the Service is ensuring alignment between Board policy, Service procedures, and associated training in areas of public safety and accountability.

To clarify the public record, I am requesting confirmation of:

1. whether Service procedures currently exist for all required subject areas that depend on Board policy (e.g., use of force, equipment, detainee handling, and other public-facing practices);
2. whether those procedures are active, draft, interim, or pending Board policy approval;
3. whether any procedures and associated training have been implemented prior to approval of corresponding Board policies; and
4. whether procedures will be reviewed or revised following approval of the Board's policy framework.

The third issue concerns the spit-hood policy, which illustrates the broader governance questions described above. The Board's minutes from October 21, 2025 state that the recommendation to "purchase spit hoods... and to review [the policy] with the board" had been completed. However, the Board has since acknowledged that its policies have not been updated in decades, and no Board-level spit-hood policy has been made publicly available. It is therefore unclear what specific policy or procedure was reviewed by the Board in October 2025, whether a Service procedure was developed or training initiated before corresponding Board policy approval, and what governance framework currently applies to this equipment. The 2025 Annual Report, despite extensive reporting on training, equipment, and use-of-force compliance, contains no reference to spit-hood equipment, training, or policy development. Spit hoods have been the subject of significant safety concerns recently, including documented cases of injury and death, and several jurisdictions in Canada and internationally have restricted or discontinued their use for this reason. Given these risks, and the fact that Board minutes show this matter was under review as early as October 2025, it is especially important that the public understand the governance and oversight framework before deployment. For clarity, I am not requesting disclosure of any spit-hood policy or operational procedure. I am asking the Board to identify what type of document was reviewed in October

2025 and how it was characterized at the time.

I am therefore requesting clarification on:

1. whether the item reviewed in October 2025 was a Board policy, a Service procedure, a draft document, or some other instrument;
2. the current status of any Board-level spit-hood policy;
3. the timeline for implementation; and
4. whether the Board intends to review and approve any related Board policy in open session prior to implementation.

Clear answers to these questions would help the public better understand how the Board is approaching its governance responsibilities and how the modernization process is being carried out under the CSPA.

Sincerely,

Kelley Denham on behalf of Smiths Falls Together!



DEPUTY CHIEF'S OPERATIONAL REPORT

MAY 2026

CALLS FOR SERVICE – MAY 2026

For the month of
May, Police
registered **753**
occurrences

Up from **560**
occurrences in
April 2026

OVERALL CHARGES AND ARRESTS MAY 2026

60 criminal
charges laid in
May

38 arrests
made in May

BREACH RELATED CHARGES – MAY 2026

Fail to Comply- Condition on Undertaking x 2

Fail to Comply with Release Order x 5

Fail to Comply with Probation Order x 11

Breach of Recognizance x 0

Total breach related charges – **18**

Total criminal charges for May – **60**

Percentage of total charges – **30%**

NOTEWORTHY CALLS FOR SERVICE – MAY 2026

IPV CASES- 23 (Down from 31 in April 2026)

ASSAULTS- 7 (Up from 2 in April 2026)

FAMILY DISPUTES- 6 (Down from 10 in April 2026)

BAIL VIOLATIONS- 6 (Down from 8 in April 2026)

BREAK AND ENTER- 3 (Down from 4 in April 2026)

MISCHIEF- 13 (Up from 8 in April 2026)

HARASSMENT – 4 (Down from 8 in April 2026)

MENTAL HEALTH ACT INCIDENTS – MAY 2026

24 calls for service (Down from 31 in April 2026)

5 Apprehensions – 1 x arrest...4 x voluntary

Hospital Wait Time Range: 30 minutes – 1 hour

Mobile Crisis Response Team (MCRT) Nurse attended at 9 calls

PROACTIVE POLICING- MAY 2026

Foot Patrol – 17 hours

School Visits – 46 hours

Community Service – 69 hours

Bike Patrol – 20 hours

TRAFFIC ENFORCEMENT/COMPLAINTS

MAY 2026

Collisions – **12 total**
4 -Private Property
7 - Highway
1 - Fail To Remain

Charges issued related
to collision investigations
HTA- 3
CC- 0 / Other -0

Traffic related
matters – **219**
Vehicle Stops - **176**


Vehicle Stops
Resulting in
Charges– **102**
Charges issued -
126

Charges issued relating to
speeding, stop signs, traffic
light infractions, failing to
yield, drive under suspension,
careless driving, fail to
surrender permit, ETC.

7 charges under the
Compulsory
Automobile
Insurance Act issued

**CRIMINAL-
ALCOHOL-
DRUG
CHARGES VIA
PROACTIVE
TRAFFIC STOPS
MAY 2026**

- **8 CRIMINAL / ALCOHOL / DRUG CHARGES LAID RELATED TO PROACTIVE TRAFFIC STOPS**
- **OPERATION WHILE IMPAIRED / EXCEED 80 MG OF ALCOHOL IN BLOOD (X 1 EACH)**
- **FAIL TO COMPLY WITH BREATH DEMAND-REFUSAL (X 1)**
- **DRIVE / HAVE CARE AND CONTROL OF MOTOR VEHICLE WITH OPEN LIQUOR (X 3)**
- **DRIVE MOTOR VEHICLE CANNABIS READILY AVAILABLE (X 2)**



STRATEGIC ENFORCEMENT TRAFFIC PRIORITY (S.T.E.P.) – MAY 2026

- S.T.E.P. INITIATIVE FOR MAY WAS AGGRESSIVE DRIVING INFRACTIONS (CANADA ROAD SAFETY WEEK)
- **74** CHARGES WERE ISSUED DIRECTLY RELATED TO THE MAY S.T.E.P INITIATIVE
- IMPAIRED DRIVING CHARGES CONTINUE TO BE A PROACTIVE FOCUS – **18** BREATH TESTS HAVE BEEN CONDUCTED IN 2026 – RESULTING IN **16** PERSONS BEING ARRESTED AND CHARGED ACCORDINGLY.
- THE S.T.E.P. TARGET FOR JUNE 2026 WILL BE VEHICLE / EQUIPMENT SAFETY OFFENCES
- TOP TRAFFIC ENFORCERS IN MAY WERE CONSTABLES SLY / GERMANN / ROBIDOUX



**CRIMINAL
INVESTIGATIVE
BRANCH/CISO-
MAY 2026**

- AGGRAVATED ASSAULT OF AN INFANT CASE - INVESTIGATION AND COURT PROCEEDING ONGOING – CONTINUE TO WORK CLOSELY WITH CHEO AND FAMILY CHILDREN'S SERVICES
- HISTORICAL IPV RELATED INVESTIGATION – CROWN CONSULTATION COMPLETED - CHARGES EXPECTED
- ONGOING INTELLIGENCE GATHERING RELATED TO DRUG TRAFFICKING ACTIVITIES
- PEER TO PEER TRAINING COURSE TAKEN
- ONGOING FRAUD INVESTIGATIONS – PRODUCTION ORDERS AND WARRANTS DRAFTED FOR EVIDENCE
- PROCESS COMMENCED FOR DETECTIVE POSITION TO REPLACE DETECTIVE CONSTABLE BRETT
- ATTENDED C.I.S.O. OPERATING BODY CONFERENCE – 3 DAYS



COMMUNITY SERVICE OFFICER- MAY 2026

- NUMEROUS SCHOOL VISITS CONDUCTED THROUGHOUT MONTH – CONTINUED INCREASED PRESENCE AFTER LOCK DOWN INCIDENT
- ASSESSMENT OF RISK TO OTHERS (ARTO) MEETINGS AT CHIMO AND DUNCAN J SCHOOLS
- S.F.D.C.I. CLASS PRESENTATION – DE-ESCALATION / MENTAL HEALTH / COPING STRATEGIES
- DUNCAN J – KINDER BIRTHDAY –TOUCH A CRUISER EVENT
- KIDS BIKE SAFETY RODEO, POLICE WEEK EVENTS, RED SHOW RUN, HANLEY HALL LUNCH, YIPI PROGRAM INTERVIEWS
- MEETINGS - 1 X SITUATION TABLE, 1 X FILTER 4, 2 X SPECIAL OLYMPICS GOLF TOURNAMENT, 1 X CRIME STOPPERS MEETING, 1 X TORCH RUN TOLL, 1 X KINSMEN
- MEDIA RELATIONS – 4 X INTERVIEWS WITH LAKE 88 RADIO, 1 X INTERVIEW WITH KATHY BOTHAM AT YOUR TV



OUR COMMUNITY WORK



OUR COMMUNITY WORK



SPECIAL CONSTABLE REPORT – MAY 2026

- BALL HOCKEY WITH COMMUNITY LIVING GROUP
- COFFEE WITH A COP (POLICE WEEK EVENT)
- KINSMEN BIKE RODEO
- ST. FRANCIS DE SALES BBQ FUNDRAISER
- PROACTIVE BICYCLE PATROLS THROUGHOUT TOWN
- PERIMETER SECURITY FOR DOUG FORD VISIT
- CCTV VIDEO FOOTAGE CANVAS FOR VARIOUS INVESTIGATIONS
- CELL BLOCK SECURITY
- TRAFFIC CONTROL ASSISTANCE AT VARIOUS MOTOR VEHICLE COLLISIONS
- CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN ASSESSMENT (CPTED) (X1)
- OVERNIGHT SCENE SECURITY FOR BROCKVILLE POLICE SERVICE – TRIPLE HOMICIDE INVESTIGATION

SPECIAL CONSTABLE - PHOTOS





COURSES AND WORKSHOPS MAY 2026

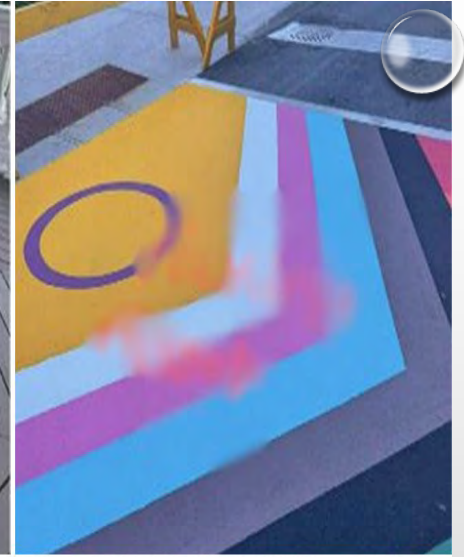
- BLACKBURN, MICHEILA – 2026 NICHE NA USER GROUP CONFERENCE (MAY 04-06, 2026 – NIAGARA FALLS)
- BEATH, KAITLYNN – 2026 NICHE NA USER GROUP CONFERENCE (MAY 04-06, 2026 – NIAGARA FALLS)
- FRASER, KARLING– BREATHALYZER TECHNICIAN (MAY 04-08, 2026 – OTTAWA)
- ROBIDOUX, TRAVIS – BREATHALYZER TECHNICIAN (MAY 04-08, 2026 – OTTAWA)
- KING, DAN – PROFESSIONAL STANDARDS INVESTIGATOR COURSE (MAY 04-08, 2026 – OTTAWA POLICE)
- WALKER, BRAD – PROFESSIONAL STANDARDS INVESTIGATOR COURSE (MAY 04-08 – OTTAWA POLICE)
- PELLETT, BRENT – DNA COORDINATOR MEETING (MAY 19-20, 2026 – CFS TORONTO)
- BLACKBURN, MICHEILA – FREEDOM OF INFORMATION CONFERENCE (MAY25-27,206 – NIAGARA POLICE)
- CASSELL, ASHLEY – FREEDOM OF INFORMATION CONFERENCE (MAY25-27, 2026 – NIAGARA POLICE)
- BLANCHARD, CLAY – TRAFFIC OFFICER COURSE (MAY 25-29, 2026 – WILFRED LAURIER UNIVERSITY)
- PELLETT, BRENT – POLICE COURT MANAGERS CONFERENCE (MAY 26-27, 2026 – OTTAWA)

CRIMINAL RECORD CHECK STATS

2026 CRIMINAL RECORD CHECK STATS								
MONTH	VS VOLUNTEER	VS EMPLOYMENT	NON-VS VOLUNTEER	NON-VS EMPLOYMENT	TRITON	WALKIN	BROAD RECORD	TOTAL COMPLETED
1-Jan	21	27	3	22	36	37	0	146
1-Feb	24	21	1	14	19	41	2	122
1-Mar	20	26	4	17	25	42	4	138
1-Apr	24	31	3	21	33	46	2	160
1-May	33	27	4	8	26	46	0	144
1-Jun								0
1-Jul								0
1-Aug								0
1-Sep								0
1-Oct								0
1-Nov								0
1-Dec								0
TOTALS	122	132	15	82	139	212	8	710

MISCHIEF TO PRIDE CROSSWALK

- INVESTIGATION COMMENCED IMMEDIATELY BY S.F.P.S. PATROL OFFICERS
- CCTV FOOTAGE CANVAS OBTAINED FROM AREA / BUSINESSES / RESIDENCES
- WITNESS STATEMENTS CONDUCTED
- FOUR 18-YEAR-OLD MALES FROM PERTH / CARLETON PLACE AREA ARRESTED AND CHARGED WITH HATE RELATED MISCHIEF CHARGES.





PREMIER DOUG FORD'S VISIT – MAY 08TH, 2026

