



# SMITHS FALLS

RISE AT THE FALLS

REQUEST FOR QUOTATION – 21-CORP-004

## Ontario Heritage Act Administration Process and Policy Review

The Town of Smiths Falls is requesting quotations for a consultant to complete the review of established processes and policies relating to heritage and provide specific recommendations on the heritage alteration administration process, technical assessment of the Community Improvement Plan, advise on zoning and land use matters and review of the Municipal Heritage Committee Terms of Reference

Electronic submissions with the subject line “Ontario Heritage Act Alteration Application Administration Process and Policy Review” will be received until **Friday, May 7<sup>th</sup>, 2021 @ 12:00 p.m EST** by the Clerk’s office at [nbennett@smithsfalls.ca](mailto:nbennett@smithsfalls.ca) for this opportunity.

Specifications and submission requirements may be obtained by request via email or phone, and questions regarding this Request for Quotation may be directed to Karl Grenke, Senior Planner via email at [kgrenke@smithsfalls.ca](mailto:kgrenke@smithsfalls.ca) or 613-283-4124 ext. 1116.

The lowest or any Quotation will not necessarily be accepted