

# Application for Sidewalk Lease Agreement

## Patio Application Check List

Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

Municipal Address: \_\_\_\_\_

**Required Information:**

1. Complete Official Application Form
  
2. Provide colour photographs of the area, showing adjacent properties, capturing the context of the streetscape
  
3. Provide a Plot Plan drawing, extending 30m beyond the patio limits at an appropriate scale depicting the following:

a. Existing Site Conditions:

- |  |   |
|--|---|
| <input type="checkbox"/> Property Lines<br><input type="checkbox"/> Buildings<br><input type="checkbox"/> Sidewalks<br><input type="checkbox"/> Sign Posts<br><input type="checkbox"/> Parking Meters<br><input type="checkbox"/> Light Standards<br><input type="checkbox"/> Other: _____ | <input type="checkbox"/> Fire Hydrants<br><input type="checkbox"/> Fire Routes<br><input type="checkbox"/> Manholes<br><input type="checkbox"/> Catch Basins<br><input type="checkbox"/> Utility Valves<br><input type="checkbox"/> Utility Poles |
|--|---|

b. Existing Dimensions:

- Width of Existing Sidewalk
- Frontage of Establishment
- Width of Existing Asphalt
- Distance to Nearest Residential Use

c. Proposed Patio Area (with dimensions):

- |                 |   |              |   |
|-----------------|---|--------------|---|
| <i>Area</i>     | <input type="checkbox"/> Surface area<br><input type="checkbox"/> Licensed floor area   | <i>Deck</i>  | <input type="checkbox"/> Height<br><input type="checkbox"/> Terraced Setback Ratio<br><input type="checkbox"/> Type of Skirting<br><input type="checkbox"/> Finish (paint or stain)             |
| <i>Distance</i> | <input type="checkbox"/> Frontage of Restaurant<br><input type="checkbox"/> Distance from Building Corner<br><input type="checkbox"/> Distance from Intersection Corner |              |   |
| <i>Sidewalk</i> | <input type="checkbox"/> Width  | <i>Fence</i> | <input type="checkbox"/> Location<br><input type="checkbox"/> Material<br><input type="checkbox"/> Height<br><input type="checkbox"/> Colour<br><input type="checkbox"/> Distance from Fixtures |
| <i>Drainage</i> | <input type="checkbox"/> Grade and Slope<br><input type="checkbox"/> Proposed Catch Basin   |              |   |

# Application for Sidewalk Lease Agreement

## Patio Application Check List

---

*Entrance*     Size & Location  
 Ramp Slope and Size

*Lighting*     Location  
 Direction

*Awnings*     Size & Location  
 Material  
 Colour  
 Clearance  
 Anchorage

*Plants*     Location

*Refuse*     Location

*Signage*     Size &  
Location

4. Provide Elevations of the proposed patio depicting the following:

- a.  Proposed platforms and ramps (structural details)
- b.  Proposed fencing
- c.  Proposed furniture
- d.  Proposed awning

---

**For Office Use Only:**

**File No.** \_\_\_\_\_

Date Received: \_\_\_\_\_

Date Deemed Complete: \_\_\_\_\_

Date for Committee Discussion: \_\_\_\_\_