



SMITHS FALLS

RISE AT THE FALLS

CORPORATION OF THE TOWN OF SMITHS FALLS TENDER

TENDER #: 19-CS-03

Community Services Department – Construction Project Management

Sealed submissions will be received in envelopes clearly marked as to contents by the Town Clerk at her office in the Town Hall, 77 Beckwith Street North, Smiths Falls, Ontario, until **11:00 am local time on April 18, 2019** for this Community Services opportunity.

The Town of Smiths Falls is looking to retain a project manager to act on the Town's behalf in managing the Phase 2 Renovation of the Town Hall, scheduled to be completed by late Fall of 2019.

The project manager will receive functional direction and will report to the Director of Community Services. They will work collaboratively with the architects, engineers, CBO, contractor and other stakeholders to deliver the project on time and on budget.

A demonstrated ability to manage construction projects as well as knowledge of municipal operations and attention to detail are among required skills.

Specifications and submission requirements may be obtained at the Community Services Department via email at torch@smithsfalls.ca or by telephone at 613-283-4124 ext 6103.

The lowest or any Proposal will not necessarily be accepted

AMENDMENTS TO SUBMISSIONS SHALL NOT BE CONSIDERED OR ACCEPTED