



# SMITHS FALLS

RISE AT THE FALLS

## MINUTES

**TOWN OF SMITHS FALLS  
MEETING OF COUNCIL  
COUNCIL CHAMBER, TOWN HALL  
Monday January 21, 2019  
5:00 P.M.**

**Present:** Mayor S Pankow, Councillors L Allen, W Alford, J Brennan, N Dwyer, C McGuire and P McKenna

**Absent:** Treasurer J Koziel and Fire Chief R Chesebrough

**Staff Present:** Chief Administrative Officer M Morris, Director of Corporate Services/Clerk K Costello, Director of Community Services A Manhire, Director of Public Works and Utilities T Dunlop, Manager of Economic and Development and Tourism J Miller and Deputy Clerk N Bennett

**CALL TO ORDER:** Mayor Pankow called the meeting to order at 7:09 p.m. following the Special Committee of the Whole Meeting.

### **MAYOR'S ANNOUNCEMENTS:**

His Worship requested Council support to add resolution 8.3, 8.4 and 8.5 as a result of the Special Committee of the Whole Meeting.

**DISCLOSURE OF MONETARY INTEREST:** None noted.

### **DELEGATIONS**

- a) Christine Wilson, Sweatergang Companions and Ken Manwell  
Topic – Creation of a Senior/Age Friendly Committee  
Christine Wilson and Ken Manwell provided a presentation to Council respecting the creation of a Senior Committee (presentation attached).

**ADOPTION OF MINUTES:** None

**REPORTS:** Council provided reports on their areas of responsibility.

### **BY-LAWS:**

**By-law Number: 10002-2019**

**By-law to Authorize Execution of a  
Memorandum of Understanding with Jill  
Wood (Feathered Haven Parrot Rescue)**

Moved by: J Brennan  
Seconded by: N Dwyer

2019-01-10

THAT a By-law to Authorize Execution of a Memorandum of Understanding with Jill Wood (Feathered Haven Parrot Rescue), be read a first time and taken as read a second time.

**CARRIED (7 to 0)**

Moved by: J Brennan  
Seconded by: N Dwyer

2019-01-11

THAT By-law to Authorize Execution of a Memorandum of Understanding with Jill Wood (Feathered Haven Parrot Rescue), be read a third time and finally passed, signed, sealed and numbered 10002-2019

**CARRIED (7 to 0)**

**By-law Number: 10003-2019**

**By-law to Impose an Interim Tax Levy for the Year 2019 on Properties within All Tax Classes**

Moved by: C McGuire  
Seconded by: J Brennan

2019-01-12

THAT By-law to Impose an Interim Tax Levy for the Year 2019 on Properties within All Tax Classes, be read a first time and taken as read a second time.

**CARRIED (7 to 0)**

Moved by: C McGuire  
Seconded by: J Brennan

2019-013

THAT By-law to Impose an Interim Tax Levy for the Year 2019 on Properties within All Tax Classes, be read a third time and finally passed, signed, sealed and numbered 10003-2019

**CARRIED (7 to 0)**

**By-law Number: 10004-2019**

**By-law to Amend By-law 8810-2015 being a By-law to Adopt Smiths Falls Fire Department Tariff of Fees**

Moved by: C McGuire  
Seconded by: J Brennan

2019-01-14

THAT By-law to Amend By-law 8810-2015 being a By-law to Adopt Smiths Falls Fire Department Tariff of Fees, be read a first time and taken as read a second time.

**CARRIED (7 to 0)**

Moved by: C McGuire  
Seconded by: J Brennan

2019-01-15

THAT By-law to Amend By-law 8810-2015 being a By-law to Adopt Smiths Falls Fire Department Tariff of Fees, be read a third time and finally passed, signed, sealed and numbered 10004-2019

**CARRIED (7 to 0)**

**MISCELLANEOUS MOTIONS/BUISNESS**

**2019 Pre-Budget Approval -Docks**

Moved by: L Allen

Seconded by: P McGuire

2019-01-16

THAT Council of the Corporation of the Town of Smiths Falls authorize 2019 pre-budget approval in the amount of \$67,112.75 (HST included) for the purchase of three dock sections from Kehoe Marine.

**CARRIED (7-0)**

**Appointment to Rideau Valley Conservation Authority**

Moved by: N Dwyer

Seconded by: J Brennan

2019-01-17

THAT Council of the Corporation of the Town of Smiths Falls amend resolution 2018-12-304 to remove Councillor Chris McGuire as the representative to the Rideau Valley Conservation Authority; AND FURTHER THAT Council of the Corporation of the Town of Smiths Falls appoint Mayor Shawn Pankow to the Rideau Valley Conservation Authority for the 2018-2022 term of Council.

**CARRIED (7-0)**

**Downtown Business Association Board Appointments**

Moved by: L Allen

Seconded by: P McKenna

2019-01-18

THAT Chris Saumure, Karen Burns, Glenda Bak, Wendy L. Martin, Michele Baitley, Laurie Anne Brennan, Christine Brown and Kristina Crosbie be appointed to the Downtown Business Association Board for the term ending November 14, 2022 or until new appointments are made via resolution.

**CARRIED (7-0)**

**Beckwith Street Redevelopment Plan**

Moved by: W Alford

Seconded by: L Allen

2019-01-19

WHEREAS Council of the Corporation of the Town of Smiths Falls passed resolution 2018-02-62 on February 26, 2018 approving the Angle Parking Option as the preferred Beckwith Street Redevelopment concept as outlined in Parsons final presentation to Committee dated February 20th, 2018. AND WHEREAS Council of the Corporation of the Town of Smiths Falls passed 2019-01-06 on January 7, 2019 to review and discuss all of the options that were presented by Parsons with the possibility of repealing the 2018 Resolution by January 21, 2019; NOW THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Town of Smiths Falls hereby rescinds resolution 2018-02-62.

*Councillor Brennan requested a recorded Vote on this motion.*

Member	Yea	Nay
W Alford	√	
L Allen	√	
J Brennan		√
N Dwyer		√
C MGuire		√
P McKenna	√	
Mayor S Pankow	√	

**CARRIED (4-3)**

### **Beckwith Street Redevelopment Plan**

Moved by: W Alford

Seconded by: L Allen

2019-01-20

THAT Council of the Corporation of the Town of Smiths Falls approves the Complete Street Design for Beckwith Street Redevelopment; AND THAT Council directs staff to conduct an analysis of the detailed design choice of the arrangement of the cycle lane, sidewalk, and streetscape zone; AND FURTHER THAT staff will provide Council with the findings of the analysis.

*Councillor Brennan requested a recorded Vote on this motion.*

Member	Yea	Nay
W Alford	√	
L Allen	√	
J Brennan		√
N Dwyer	√	
C MGuire	√	
P McKenna	√	
Mayor S Pankow	√	

**CARRIED (6-1)**

**ENQUIRIES/ANNOUNCEMENTS:**

**ADJOURNMENT**

Moved by: P McKenna

Seconded by: L Allen

2019-01-21

THAT this Council adjourn its proceedings at 7:50 p.m. and stand so adjourned until the next duly called meeting of Council.

**CARRIED (7 to 0)**

**CONFIRMED**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

## **Seniors / Age-Friendly Community Committee**

Presentation to Town of Smiths Falls Council Committee of the Whole  
21 January 2019

### **Purpose of Committee:**

Is to provide a means to identify, address and make recommendations to Council on issues affecting the seniors population living in the Town of Smiths Falls.

### **Mandate of Committee:**

1. To provide an opportunity for the issues affecting seniors in our community to be communicated and addressed
2. Identify barriers that may limit access to services and programs offered by the Town and other providers
3. Establish partnerships in the community to educate, inform and improve the quality of life for Seniors.
4. Receive input and act as a public forum for issues that affect local seniors.
5. Act as a liaison between the Seniors living in the Town of Smiths Falls and Town Council. Reporting and advising Council on ways to enrich the health and quality of life for all seniors in our community.

### Proposed Composition/Membership:

#### **1 Councillor**

6 public appointments

1 representative from the following organizations:

- Chartwell Willowdale Retirement Centre
- Chartwell Van Horne Retirement Centre
- Broadview Nursing Centre
- Smiths Falls Senior Centre
- Smiths Falls Station Theatre
- Smiths Falls Public Library
- Smiths Falls Club 60
- Azheimers Society
- Downtown Business Association
- Home Care Service Provider

### Absenteeism:

Any member who is absent from three consecutive meetings without the express approval of the Committee given at a scheduled meeting will be deemed to have resigned from the Committee at the end of the third meeting.

### Duties and Responsibilities:

- To liaise between Town Council and representatives associated with the Committee and where appropriate advise Town Council.
- To liaise and where appropriate advise Municipal staff in all departments who are responsible for the direct delivery of services and programs to seniors.
- To advocate on behalf of seniors concerns affecting policies, services and facilities for seniors delivered by and funded by all levels of government,

- To liaise with other Advisory groups and other organizations when there are matters of mutual concern.
- To promote and advocate, wherever appropriate, the concept of healthy aging by encouraging improved and responsive programs and services in a timely fashion.
- To increase the awareness of Town Council and Administration of the issues, concerns, and challenges faced by seniors from a diversity of backgrounds such as race, colour, religion, culture, sexual orientation, socio-economic status, family status, place of origin, marital status and disability.
- To ensure that a variety of outreach methods are utilized in order to reach seniors in our communities.

**Appointment and Term:**

Coincides with the term of Council and to be reviewed with every new Council to determine if the Committee should remain in place.

**Frequency of Meetings:**

The meetings will be held on a monthly basis.

**Rules of Order:**

Elections and meetings will be conducted according to the Robert's Rules of Order and the Town of Smiths Falls Procedural By-law.



**Reporting Structure:**

The Seniors/Age-Friendly Community Committee will report to Town Council.

**Remuneration:**

No remuneration will be provided for committee members.

**Quorum:**

Fifty percent plus one of the general voting membership must be present at a meeting to constitute a quorum.

**Notes:**

Proposed ideas as part of committee:

- Senior Discount Business Directory
  
- Establish a volunteer Program to assist Seniors (garbage removal, tackle isolation and loneliness)