



SMITHS FALLS

Application for Use of Town of Smiths Falls Logo

The Town of Smiths Falls is official property of the Town of Smiths Falls and is to be used exclusively by the Town. The Town Logo shall not be used by outside firms, agencies, organizations, individuals or groups without authorization unless there has been formal involvement of the Town through monetary, tendered work, or in-kind support in which case authorization from Manager of Economic Development would be sufficient.

Prior to use, this application must be filled out and submitted to the Manager of Economic Development in person at 77 Beckwith St. or emailed to jmiller@smithsfalls.ca. The form can also be filled out online at www.smithsfalls.ca.

Where there has not been monetary or in-kind support, the business, organization and/or individual interested in using the logo must make a separate formal request to Town Council. In this case, the Town Clerks office should be contacted at 613-283-4124.

Applicant's Name	
Organization / Business (if applicable)	
Address	
Phone	
Email Address	
Nature of material the Town of Smiths Falls logo will be used on/in:	
Formal involvement of the Town – monetary, tendered work or in kind	
Approved?	
Date of Town Council Approval	

Reference to By-Law # _____

Manager, Economic Development & Tourism

Date

NOTE: The Town of Smiths Falls reserves the right to withdraw consent to use the Town Logo at any time, even if permission had previously been granted and if monetary or in-kind support has been awarded by Town Council.