



SPECIAL VEHICLE PERMIT APPLICATION – SINGLE

PERMIT # _____
DATE: _____

APPLICANT INFORMATION

Company: _____
Name of Applicant: _____
Address: _____
Town/City: _____ Province: _____ Postal Code: _____
Phone: _____ Email: _____

CARRIER INFORMATION (If different than above)

Company: _____
Carrier Contact Name: _____
Address: _____
Town/City: _____ Province: _____ Postal Code: _____
Phone: _____ Email: _____

VEHICLE AND LOAD DETAILS

Load Description: _____
Gross Weight: _____
Height (HTA max 4.3 m): _____ Length (HTA max 12.5 m) _____ Width (HTA max 2.6 m) _____
Combination Length (HTA max 23 m) _____ Other: _____
Does Weight per Axle exceed HTA? [] Yes [] No

TRACTOR/TRUCK DETAILS

Brand: _____ Model: _____ Licence Plate: _____
VIN: _____ RGVM: _____ # of Axles: _____

TRAILER DETAILS

Brand : _____ Model: _____ Licence Plate: _____
VIN: _____ RGVM: _____ # of Axles: _____

TRIP DETAILS

Start Date: _____ End Date: _____ Weekend Travel: [] Yes [] No
Alternate Start Date: _____ Alternate End Date: _____
Origin: _____
Destination: _____
Route (List Town of Smiths Falls roads being travelled): _____

TERMS AND CONDITIONS

Permit Types and Fees

Single Trip Permit \$25

- Each load requires a permit.

Annual Permit \$100

- Annual permits are valid for a 12-month period and allow multiple tractors and trailers.

Insurance

Applicants must provide a certificate of insurance. Coverage must include evidence of Automobile Liability Insurance and five million dollars Commercial General Liability naming "The Corporation of the Town of Smiths Falls" as an additional insured.

Permit Restrictions

- Restricted to daylight hours
- Not permitted on weekends or statutory holidays

Annual Permits with loads exceeding 3.7 m in width or 36.75 m in overall length requires notification to the Town of Smiths Falls.

Structure Heights within Town Limits

- Queen Street VIA underpass (Highway 43 Link) = 5 m
- Chambers Street Subway CPR underpass = 3.7 m
- Cornelia Street Subway underpass (Highway 15 Link) = 4.7 m

Pre-Trip Inspections and Escorts

Applicants should check their route before the move to ensure no obstructions (Municipal 511).

Applicants are responsible for all costs and must arrange for required escorts.

- Loads between 3.71 m to 4.99 m in width and between 36.75 m to 45.74 m in overall length must have a front and rear escort.
- Loads exceeding 4.99 m in width or 45.74 m in overall length must have a Town of Smiths Falls Police escort (613-283-0357).

Utility Company Notification

Applicants must notify affected utility companies 48 hours in advance of the move to arrange for protection or alteration of utility plant.

Permit Cancellation

Permits may be cancelled without prior notice if any terms and conditions are violated. Applications will not be processed if applicants account is not in good standing.

Signature of Applicant: _____ Date: _____

FOR OFFICE USE ONLY

Permit # _____

Application Reviewed By: _____ Date: _____ Approved: Yes No

Payment Received: _____ Cash Cheque To be Invoiced (# _____)

Special Conditions: _____
