



## SMITHS FALLS POLICE SERVICES BOARD Minutes of the in person meeting March 27, 2024

Facebook Live: <https://www.facebook.com/smithsfallspolice>  
Youtube Live: <https://www.youtube.com/channel/UCBFFXhpEIk-x8oDEMxY8MzQ/live>

Members Present: S. Pankow, Mayor  
C. McGuire Councillor  
J. Auger-Ritchie, Provincial Appointee  
C. Saumure, Provincial Appointee  
R. Dopson, Council Appointee  
S. McFadden, Secretary

Staff: J. Empey, A/Chief

Guest: Graham Wight

1. Call to Order

Chair Pankow called the meeting to order at 8:05am and read the Land Acknowledgement for March 27, 2024.

2. Chairs Remarks:

We have two special guests with us today Jessie Neal & Callum McKenzie who achieved remarkable results at the Special Olympics in Calgary. A/Chief Jodi Empey presented Jessie and Callum with achievement plaques and took some pictures.

3. Additions to the Agenda

Add In-camera item: Bargaining update  
Remove item #12  
Remove item #13  
Remove in-camera item c) will discuss in open session  
Add under New Business: MCRT Grant

Approval of Agenda

Motion by: R. Dopson

Seconded by: C. McGuire

4. Declaration of Interest - NONE

5. In Camera

Motion by: R. Dopson

Seconded by: C. Saumure

That the Smiths Falls Police Services Board move In Camera at 8:10 am to discuss items pertaining to intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public in accordance with Section 35(4)(b) of the *Police Services Act*.

- a) Identifiable Individuals – Staffing
- b) Bargaining Update
- c) Identifiable Individual- HR
- d) In Camera Minutes

THAT the Smiths Falls Police Services Board revert to an open session at 9:48 am.  
Carried 5-0

#### Rise and Report

- Identifiable Individuals – Staffing
- Identifiable Individual- HR
- In Camera minutes
- Collective Bargaining Update
- Update from our Ministry Advisor

6. Correspondence- NONE

7. Minutes from the Previous Meeting – February 21, 2024

Motion by: J. Aunger-Ritchie

Seconded by: C. Saumure

THAT the Smiths Falls Police Services Board approve the Minutes from the meeting February 21, 2024 as presented. Carried 5 -0

8. Business Arising from Previous Meeting

a) 2023 Budget

Received the 2023 budget but it was not accurate, will still be in a surplus but not currently accurate to get a good picture- deferred until next meeting.

b) 2024 Budget

2024 budget is looking good so far. Cruiser has been ordered but no date for arrival just yet. Tasers have also been ordered from our operating budget to have in time for training. Part-time wages are running a little high however, that is offset from the salary recovery line from maternity leave and completion of training from our newer staff.

### c) Strategic Plan

Has been developed over that last couple of months with consultation of board members, members of the service, stakeholders and about 80 responses from the public. The new act is enforced April 1<sup>st</sup> which means we will have new requirements for strategic plans- it is important we get a plan in place. We will look into a refresh to the plan later this year once we have a better understanding on the act.

J. Aunger- Ritchie stated she thought it was a nice overview of the feedback received from the survey responses. When looking at the comparisons from the outside sources for the services of the approximate same size- it was nice to see that ours was holding its own against there's. The Priorities that have been outlined are ones of the board and the community based on the feedback received. The filler words need to be tightened up but impressed.

C. McGuire stated he thinks the document is a huge improvement and the strongest one in recent years- would like to see tightening up on certain measure indicators- when you look at the municipal strategic plan it is very black and white. What is the baseline initiative and how is it being looked at in the future- any research opportunities to review the issues to improve the crime severity index. A little nervous if we do not pass the plan we have to go under the new community safety and policing act, if we do pass the plan it will be out of date effective April 1<sup>st</sup>.

C. Saumure stated he would like to see a change with the org chart- a line moved over from the Chief of police to the Administrative Assistant and add an (S) to Assistant so that if we need to hire someone part-time to help the board out we don't have to go through the Chief- we can go through the Administrative Assistant.

R. Dopson- with the changes coming into place April 1<sup>st</sup> to be compliant with the new act, it's almost like a work in progress with this being a foundation.

Chair- we are on the right track based o the new act April 1<sup>st</sup> the requirements for the service and the board we will have to move quickly to ensure compliance, for now I think we can support this today.

Motion to approve: R. Dopson

All in favor 1-5

Opposed: C. McGuire

### 9. New Business

New MCRT Grant will be a 3-year grant cycle a lot better than 1- A/Chief Empey has let LCMH know we will be applying for this. This grant cycle will hope fully allow them to have longer-term plans. We are hoping after 2027 the government will continue this program on a full-time basis. We will apply for the Max amount

### 10. Manager's Report – Power point presentation from Interim Chief.

Chair- commends everyone who took the plunge on a VERY cold day- and congratulations on a lot of money raised.

11. Date and Time Next Meeting  
Next meeting- Wednesday April 17, 2024 @ 8:00 am.

12. Adjournment  
Motion by: J. Aunger-Ritchie  
Seconded by: C. Saumure  
All in favor  
THAT the Smiths Falls Police Services Board meeting adjourned at 10:04 am hrs  
Carried 5-0

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Shawn Pankow, Chair  
Smiths Falls Police Services Board

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Stephanie McFadden, Secretary  
Smiths Falls Police Services Board

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Date: