



SMITHS FALLS POLICE SERVICES BOARD Minutes of the in person meeting March 12, 2025

Facebook Live: <https://www.facebook.com/smithsfallspolice>
Youtube Live: <https://www.youtube.com/channel/UCBFFXhpElk-x8oDEMxY8MzQ/live>

Members Present: S. Pankow, Mayor
R. Dopson, Council Appointee
C. Saumure, Provincial Appointee
S. McFadden, Secretary
C. McGuire, Councilor

Staff: J. Empey, Chief
Staff: C. Kettyle, Deputy Chief

Andrew Howard- Regret

Graham Wight- Guest

1. Call to Order

Chair Pankow called the meeting to order at 8:09 am and read the Land Acknowledgement for March 12, 2025.

2. Chairs Remarks:

- Polar Plunge was a great success in raising over \$8,000. Thankful to the Kinsmen Club & Adrenaline Apparel for supplying the t-shirts for the participants. Thank you also to Special Olympics Ontario for helping with the registration. Kathy had some great photos taken on a very cold day!

3. Additions to the Agenda

Move- Sharing of PSB resources to open session- new business d)
Move- IT Strategy with Town of Smiths Falls- in camera c)

Approval of Agenda.

Motion by: R. Dopson

Seconded by: C. McGuire

4. Declaration of Interest - NONE

5. In Camera

Motion by: C. Saumure

Seconded by: R. Dopson

That the Smiths Falls Police Services Board move In Camera at 8:12 to discuss items pertaining to intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public in accordance with Section 44 of the *Community Safety And Policing Act*.

- a) HR Staffing update
- b) Approval of January and February In- Camera Minutes
- c) IT strategy with Town of Smiths Falls- Board member McGuire

THAT the Smiths Falls Police Services Board revert to an open session at 9:22 am
Carried 4-0

Rise and Report

- a) HR Staffing update
- b) Approval of January and February in- Camera Minutes
- c) IT strategy with Town of Smiths Falls- Board member McGuire

8. Correspondence – NONE

9. Minutes from the Previous Meeting – January 15, 2025- Deferred to next meeting

Motion by: C. Saumure

Seconded by: R. Dopson

THAT the Smiths Falls Police Services Board approve the Minutes from the meeting January 15, 2025 as presented.

Carried 4 -0

10. New Business

a) February Budget Monitor

Everything is looking good so far. We have gone ahead and ordered a 2025 Tahoe as the new cruiser for the fleet with the unknown on the tariffs talk we wanted to get this done- this vehicle will only be retrofitted like the current Durango the Chief, Deputy, Sgts and S/Sgt drives as an operational vehicle- this will be the most cost efficient way. Vehicle should arrive in June- with taxes in just over \$82,000. Capital expense for the helmets was about half the cost budgets for- 1 per cruiser approx \$10,000 total. Looking into Canadian products going forward for purchasing. ALPRs were also less than budget for. Waiting on the Victim Support Grant, we applied for a while ago. Operational- our overtime is sitting about \$2,000 less than this time last year. With the staffing increase, we have been able to get officers onto training required under the new act. Complex maintenance- Toilets that were installed in the men's change room were approx. \$3,000 to hopefully help with the plumbing issues. Repairs are being done today on the HVAC system and the Generator seems to be an on going issues with repairs.

C. McGuire asked about cost differentials for different vehicles- vehicles were less expensive last year as expected with the rise in costs. For what we were, looking for this was the best rate. Car 105 will be coming off the fleet in the summer and back to the vehicle recovery line. Any Hybrid options? Based on what we have seen across the Province not effective for a service our size. Can we get a report back towards the end of the year on hybrid options?

b) Policies and Procedures- CSPA (Operational ones- Update from the Chief)
There are Policies and Procedures that the Chief has to implement and the Board has the overall Policies and Procedures under the new act. The operational side is pretty much complete, the board and Chief will meet to finish up the Board Policies. The Operational ones will be put into place so the officers can review and ensure they are compliant with the new act. This is a large undertaking for a smaller service to update all the Policies – hoping to have this all complete by the end of April.

c) IT strategy with Town of Smiths Falls- Board member McGuire- **moved in camera.**

d) Sharing of PSB resources with other Boards- McGuire
With the new act and new requirements- looking for opportunities to share resources with other boards-, find synergies, extra administrative support. Connected with Board Chairs from Deep River, Gananoque & Brockville, there is a willingness to get together and talk about sharing resources where fit/ cost savings.

Graham- under Section 14 under the new act- shared resources is possible. Would encourage the conversation to keep going and maybe add in services like Kingston, Cornwall, Bellville and Ottawa. A some level everyone is talking about how to provide more efficient service to the public and to be financially responsible and to create healthy workplaces and promote policing as a preferred profession. Zone 2 meetings will provide information and a great resource.

11. Operational Report – Power point presented by Deputy Chief

- Provided number comparison from previous years to current during report totals.
- Youth Kindness initiative- lunch & certificate provided from Chief and Deputy
- Shout out to the Deputy for a few events he took on for the Chief- Drug investigation, barricaded person.
- MCRT discussion/ wait times at the hospital (voices have to be loud when it comes to MCRT resources)

12. Date and Time Next Meeting

Next meeting- April 15, 2025 @ 8:00 am

13. Adjournment

Motion by: C. McGuire

Seconded by: C. Saumure

All in favor

THAT the Smiths Falls Police Services Board meeting adjourned at 10:16 am

Carried 4-0

Shawn Pankow, Chair
Smiths Falls Police Services Board

Stephanie McFadden, Secretary
Smiths Falls Police Services Board

Date: