



## SMITHS FALLS POLICE SERVICES BOARD Minutes of the in person meeting April 17, 2024

Facebook Live: <https://www.facebook.com/smithsfallspolice>  
Youtube Live: <https://www.youtube.com/channel/UCBFFXhpEIk-x8oDEMxY8MzQ/live>

Members Present: S. Pankow, Mayor  
C. McGuire Councillor  
J. Aunger-Ritchie, Provincial Appointee  
C. Saumure, Provincial Appointee  
R. Dopson, Council Appointee  
S. McFadden, Secretary

Staff: J. Empey, A/Chief

### 1. Call to Order

Chair Pankow called the meeting to order at 8:06am and read the Land Acknowledgement for April 17, 2024.

### 2. Chairs Remarks:

No Remarks from the Chair.

A/Chief Empey congratulated D/Cst Brett and D/Cst Droeske on their commendations from the OPP and the Smiths Falls Police Service for a quick project that was done in town and surrounding areas on shutting down some drug houses with SFPS and the OPP. On top of the major cases they work on- both officers do a lot of work outside of their D/Cst roles working the road as front line officer and supporting the officers.

Very proud of them and the whole team.

Thank you to the board for recognizing them.

### 3. Additions to the Agenda

None

Approval of Agenda

Motion by: J. Aunger-Ritchie

Seconded by: R. Dopson

### 4. Declaration of Interest - NONE

### 5. In Camera

Motion by: J. Aunger- Ritchie

Seconded by: R. Dopson

That the Smiths Falls Police Services Board move In Camera at 8:08 am to discuss items pertaining to intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public in accordance with Section 35(4)(b) of the *Police Services Act*.

- Identifiable Individuals – Staffing
- Identifiable Individual- HR
- In Camera Minutes
- Identifiable Individuals – Staffing
- Correspondence with the OAPSB (R. Dopson)

THAT the Smiths Falls Police Services Board revert to an open session at  
Carried 5-0

Rise and Report

- Identifiable Individuals – Staffing
- Identifiable Individual- HR
- In Camera Minutes
- Identifiable Individuals – Staffing
- Correspondence with the OAPSB (R. Dopson)

6. Correspondence- NONE

7. Minutes from the Previous Meeting – March 27, 2024

Motion by: J. Auger-Ritchie

Seconded by: R. Dopson

THAT the Smiths Falls Police Services Board approve the Minutes from the meeting March 27, 2024 as presented. Carried 5 -0

8. Business Arising from Previous Meeting

a) 2023 Budget

Budget looks good- total of \$125,497 surplus. Total of \$5,101,000 for the 2023 budget year. These numbers will be added in the Annual Report.

b) 2024 Budget

Everything is stable- PT wages are running a little high for training and sick leave coverage along with our fulltime dispatcher still on maternity leave. Everything else looks good and balance for the end of March 2024.

9. New Business

- a) CSPA Overview- A/Chief Empey presents an overview on the CSPA from the Summit and speaking with the OACP regarding misconduct (Charter, Human Rights) Occupational Health and Safety (workplace violence/ Sexual Harassment) Notetaking, Investigative timelines to do with public complaints. OIRPD is being replaced by LECA.

A lot has changed for our Special Constable- we will be hiring for another S/Cst. There is a mandatory 2-week training put in place for the S/Cst. Uniforms will have to be completely different from a Police Constable. Vehicle has to be unmarked or even a S/Cst magnet or something that indicated it's not a Police Constable driving. Big changes in duties and responsibilities for S/Cst that can assist the service better once properly trained.

A/Chief to come back with a business plan on S/Cst.

Conflict of interest- changes have been added and updated.

The full overview has been provided to the board and will be posted once cleared from the OACP if it is OK.

LECA link is posted on the website to make complaints.

10. Manager's Report – Power point presentation from Interim Chief. - posted

11. Business Quarterly (A/Chief) –posted

12. Health IM Report (A/Chief) - posted

13. Date and Time Next Meeting

Next meeting- Wednesday May 15, 2024 @ 8:00 am.

14. Adjournment

Motion by: J. Augner-Ritchie

Seconded by: R. Dopson

All in favor

THAT the Smiths Falls Police Services Board meeting adjourned at 9:25 hrs  
Carried 5-0

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Shawn Pankow, Chair  
Smiths Falls Police Services Board

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Stephanie McFadden, Secretary  
Smiths Falls Police Services Board

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Date:

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