



# **TOWN OF SMITHS FALLS REQUEST FOR QUOTATION**

## **Positive pressure fans with Integrated Battery and Fold Design April 2024**

RFQ Issued: April 12, 2024

RFQ Deadline: April 29, 2024

## **CHAPTER: GENERAL CONDITIONS**

### **TERMS OF QUOTATION**

The Town of Smiths Falls is requesting quotations for the purchase of 2 Positive Pressure fans with integrated battery and Ergo Fold design for the Fire Department. The fan must meet the specification mentioned in technical specification sheet included in the quotation document.

### **BID TO STANDARD PRICE**

The price includes the provision of all labor, tools, equipment, materials, and all other cost required to design, manufacture the Positive Pressure fans with integrated battery and Ergo Fold design and the delivery of in accordance with the requirements and standards stipulated in these bid documents. The price submitted must include the cost of all permits and licenses required to do so and all applicable provincial and federal taxes.

Appendix A must be completed for price indication.

### **FEE SUBMISSION**

The bidder is not entitled to any compensation in respect of expenses incurred in the preparation of its quotation.

### **VERBAL INFORMATION**

Oral information obtained in relation to the tender documents is binding by the Town of Smiths Falls. The information can be obtained by phone (613)283-5869 or by email [pbisonette@smithsfalls.ca](mailto:pbisonette@smithsfalls.ca)

### **STANDARDS CONFORMITY**

Quotation to be consistent must meet the requirements established in the technical specifications accompanying this Request for Quotation

### **RECEIVING AND BIDS OPENING**

All quotations to be submitted and received by mail to the Town of Smiths Falls before **2:00 pm Monday April 29, 2024**, Appendix A must be completed and signed by the bidder.

## **RESERVES**

The Bidder may withdraw its bid prior to the closing time.

Any omission, deletion, editing, adding or irregularity of any kind whatsoever in the bid may result in rejection of the bid.

Any bid received in whole or in part after the date and time mentioned in this tender will be automatically rejected.

Any collusion among bidders may result in rejection of the bids concerned.

Any bid non-compliant with the technical specifications and terms of these tender documents will be rejected.

The Town of Smiths Falls may waive any information or minor defect that may be contained in the tender if it finds that these elements do not cause harm to other bidders.

The Town of Smiths Falls reserves the right to accept the tender most beneficial to the Town without regard for price.

The Town of Smiths Falls reserves the right to stop at any time within the one period the buying process for from the winning supplier without any recourse from the supplier.

The Town of Smiths Falls reserves to buy all or partially items specified in this RFQ.

The Town of Smiths Falls reserves the right to refuse incomplete submission or a supplier with a history of disability in terms of product quality, warranties, delivery delays or not having the personnel and equipment to conduct the task. Bidders will have no recourse to change the decision of the Town.

## **ACCEPTANCE OF BIDS**

The successful bidder will be notified of the acceptance of its bid. .

Prior to the acceptance of a bid by the Town of Smiths Falls the bidder must have all the documents required by this Request for Quotation.

Notwithstanding the acceptance of this bid the Town of Smiths Falls reserves the right not to proceed with the project without penalty

The Town of Smiths Falls can decide at any time not to pursue the contract.

## **DURATION OF BID**

This bid is valid for a period of ninety (90) days from the date fixed. It will however be open to Lieutenant Bisonette and the bidder to extend the deadline if they wish.

## **AMBIGUITY – OMISSIONS**

The bidder must inform the Town of Smiths Falls of any ambiguity or omission that may arise during the process. If the bidder has any doubt about the interpretation of certain clauses of these bid documents, it shall immediately notify the Town of Smiths Falls so that notices of correction may be issued. The bidder may not claim payment from the Town for any claim arising from his failure to report to the Town in accordance with the previously mentioned ambiguity and / or omission found in the tender document.

### **PAYMENT**

Will be made within 30 days of receipt off all items to the satisfaction of the Town of Smiths Falls.

### **STANDARDS**

The Town of Smiths Falls reserves the right to refuse any material delivered and found non-compliant with the requirements of manufacturing standards in place.

### **AMENDMENTS**

Any changes or substitutions made during assembly or manufacturing must be approved in advance by the Town of Smiths Falls.

### **FOB POINT AND FREIGHT PROVISIONS**

All prices must be tendered F.O.B Destination, freight prepaid. All costs for freight or transportation shall be included in the price tender and therefore shall be borne by the supplier.

The primary delivery location will be the Town of Smiths Falls 77 Beckwith Street North Smiths Falls Ontario K7A 2B8.

(A) Title to the goods contracted for delivery shall pass to the Town upon delivery of the goods to the appointed delivery location (b) Town having certified its acceptance of the goods. The Supplier shall bear full all risks and reward of ownership of the goods while in transit to the Town including, but not necessarily limited to the administration of any damage claims with the suppliers contracted delivery agent or carrier.

Tendered pricing shall include the safe unloading or offloading of the equipment at the designated delivery location.

The supplier shall be responsible for resolving any other damage claim either with its contracted delivery agent or with the manufacture of the equipment or the product distributor regardless as to whether the damage to the equipment could have been visible at time of shipment or is later found to have been concealed during shipment.

### **ADDENDUM TO QUOTATION DOCUMENT**

All revisions, deletion, substitutions, and additions to the quotation material shall be prepared in writing by the Lieutenant and consideration shall be given to the extension of the closing date.

**ACKNOWLEDGEMENT OF THE ADDENDUM MUST BE INCLUDED IN THE SUBMITTED BID**

Bidders who have submitted a quotation prior to the release of an addendum shall be given the opportunity to withdraw and resubmit their quote.

**PENALTY**

A penalty will be applied on the payment if the order is not completed 90 days after the contract is awarded.

The amount of \$100 dollars per week will be charged as a penalty.

Only the Town of Smiths Falls will determine if the contract is satisfactorily fulfilled.

**TECHINICAL  
SPECIFICATION  
POSTIVE PRESSURE  
FANS WITH INTEGRATED  
BATTERY AND ERGO  
FOLD DESIGN**

**April 2024**

## SPECIFICATIONS

### Positive Pressure fan integrated battery and Ergo Fold design

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CONFORM		NON COMPLIANT	
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If equivalent, please specify:

Fan :: Blade size 20", Weight 46 lbs, 40 min at 11400 cfm, 4 hours +6500 cfm, Charge 3 hours No memory Battery Cycle life, Up to 500 full discharges, industry Dual powered Run on battery or AC, Sound 87 dB @10ft (3m), Tilt 0-180 degrees, Battery Capacity Indicator Angle Path LED light Open air 24,000 CFM Battery Li-Ion, All Safety Labeling, Grill Openings To Meet MOL Standard, Must Be ULC/CSA Approved

### Schedule

#### Price Schedule Positive Pressure fan integrated battery and Ergo Fold design

ESTIMATED QTY	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
2			
		SUBTOTAL	
		H.S.T.	
TOTAL TENDER PRICE INCLUDING TAXES			

## Appendix A

TENDER CLOSING DATE: 2:00 PM LOCAL TIME Monday April 29, 2024  
All tender submissions must be received at the following location not later than the due date and time indicated.

**BID SUBMISSION TO:**

Clerks Office  
Town Of Smiths Falls  
77 Beckwith Street North  
Smiths Falls, ON K7A 2B8

COMPANY NAME:

TELEPHONE NUMBER

ADDRESS:

FACSIMILE NUMBER

EMAIL ADDRESS

SIGNATURE:

\_\_\_\_\_  
Authorized Officer must sign

\_\_\_\_\_  
Date

\_\_\_\_\_  
(Print or Type Name)

\_\_\_\_\_  
(Title)

Acknowledgement of Addendum(s) # \_\_\_\_\_ of \_\_\_\_\_

\*\* Please include a copy of the Addendums with your submission



The lowest or any bid will not necessarily be accepted.

Having informed ourselves fully of the conditions relating to the work to be performed and the services provides and having carefully examined the above noted documentation submit the attached proposal and offer to perform the said work/services in strict accordance with the said documents and such further details, plans and instructions as may be supplied from time to time and to furnish to the Town of Smiths Falls, all professional services necessary to carry out properly to complete the said work for the following fee of lawful money of Canada.