



## SWIMMING POOL BY-LAW: PROJECT GUIDE

Applicant for Permit: Install an outdoor private swimming pool with enclosure (fence/gate/wall)

➤ **Designer;** Prepare two (2) copies of a **property/site plan** complete with the following:

Site Plan Design; to meet Town By-Law(s) & any other related approvals:

- a) Site Plan; Clearly show the proposed pool location, **show yard setbacks to all lot lines and all existing buildings**, include proximity to any overhead wires, services, utilities and/or easement. If available, provide copy of existing Land Survey of record. A swimming pool can not be located within any publicly owned easement.
- b) Pool means a privately owned **outdoor swimming pool (above-ground or in ground), constructed body of water of 24” or more in depth**; Including ‘jacuzzi’ or hot tub except where a solid lockable cover completely prohibits access to hot tub.
- c) Locate pool a **minimum of 5’-0” to rear and/or interior side lot lines**; 19’-9” to front or exterior lot lines and **4’-0” to any main building** or structure. Show any ladder to pool.
- d) Indicate how the pool will be enclosed and protected. **Enclosure means a fence, wall or other structure, including doors and gates enclosing a swimming pool.** The enclosure is the surrounding property line fencing; Or, the wall of raised pool with suitable height extension. The minimum height of enclosure is 5’-0” above grade.
- e) If a raised pool wall meets this height requirement, the entrance ladder must also meet the intent of the By-Law, and be made safe by solid lockable cover or enclosure to suit.

Supporting documents; to meet Town By-Laws & any other approvals:

- f) Provide full details on the required enclosure. No features that facilitate climbing within 48”. If a fence, a maximum 4” space below any point to grade. **Every gate or door must be self-closing/latching and securely locked inside at top** at all times except when supervised by responsible person. A fenced enclosure must conform to the By-Law sections 6.1 (chain-link), 6.2 (wood) or 6.3 (other construction).
  - g) **Any deck surrounding above-ground pool will require a building permit.** Prepare plan of foundation and deck framing required with a cross-section detail. Pre-cast concrete piers can be used. **See Project Guide #4 Deck-Porch. Note:** A pool/deck combination project can be filed together as a building permit application.
  - h) Report by Hydro authority for site condition within 15 feet of overhead electrical wires.
  - i) Final inspection of self-closing gate/enclosure with lock in place, is required prior to use.
- **Applicant:** File a pool application or ‘Application for a Permit to Construct’ form (for any deck):
- If Agent signs application; Owner to authorize agent to act on their behalf (consent letter);
  - Area of work/pool size and Project Value (\$) for all labour, materials, services & equipment.
  - Permit Fee payment by debit/cash/cheque per Town Building By-Law fees schedule.

Refer to Town By-Law #7166-96; or as may be amended, for full interpretation.