



SMITHS FALLS

RISE AT THE FALLS

INSTRUCTIONS TO SET UP FOR E-BILLING FOR PROPERTY TAXES ON OUR E-COMMERCE SITE

- 1) Click the following link: [Town of Smiths Falls, ON - eCommerce \(justinter.net\)](https://justinter.net)
- 2) Click the “register” button
- 3) Fill in the appropriate information (your email and name), create a password, and select a security question.
- 4) Click the “continue” button
- 5) A message will appear that a verification message was sent to your email. Follow the instructions to verify your information. Once you verify, your account will be ready to use.
- 6) Select the “View & Pay Bills” option to add your property tax account(s)
 - The information that you require to add your property tax account is found on the first page of one of your tax bills. You will need your roll number, which is the large number at the top of your bill (begins with 09-04). When you enter it, please include the dashes. You will also need your PIN number which is under your name to the right side of the first page of your tax bill in a small font (format xxxxx-xxxxx).
 - When you go to add your property tax account, the system will ask “town where you were born”. Please answer this question with the answer to the security question you created when first setting up your username and password as the system does not ask the correct security question (unless you used the town where you were born as your security question).

If you have any questions regarding the registration process, please contact bschoular@smithsfalls.ca or 613-283-4124 x 1115.