

**SMITHS FALLS FIRE DEPARTMENT**

77 Beckwith Street North

Smiths Falls, Ontario

Phone: 613-283-5869, Fax 613-283-6935

fire@smithsfalls.ca

PART A**PERMIT APPLICATION**

Outdoor Fireplace Permit

Open Air Fire Permit

Applicant's Name			
Full Address <small>Location of the fire</small>	, Smiths Falls		
Telephone	Owner <input type="checkbox"/>	Occupant <input type="checkbox"/>	
Applicant's email			
If you are the occupant, then written authorization is required from the property owner and a written and consent letter must be included with your application			
Have you read and do you understand the Open Air fire and Outdoor Fireplace by-law (by-Law 8792-2015) Yes <input type="checkbox"/> No <input type="checkbox"/>			

PART B

PERMIT APPLICATION FOR Outdoor Fireplace Permit <input type="checkbox"/> Open Air Fire Permit <input type="checkbox"/> Open Air Fire For Specific Event <input type="checkbox"/>			
Permanent <input type="checkbox"/>	Portable <input type="checkbox"/>	Date of Open air Fire	
New Installation <input type="checkbox"/>	Complete and ready for inspection? <input type="checkbox"/>		
Existing Installation <input type="checkbox"/>	Not yet completed <input type="checkbox"/>		
Renewal <input type="checkbox"/>	No change from last year <input type="checkbox"/>		
Smiths Falls Fire Department assumes no responsibility for any consequences of burning. The owner/occupant of the property is responsible for any or all damages as a result of burning. The owner/applicant may be required to extinguish the fire at any time if it causes unreasonable interference with the use and enjoyment of another person's property.			
CONDITION UNDER WHICH FIRE WOULD BE ORDERED TO BE EXTINGUISHED BY THE OWNER/OCCUPANT, NOT LIMITED TO:			
Complaints (i.e. smoke entering neighbour's building If the fire, in our judgment, created a special hazard Burning of Prohibited Debris, i.e. Grass, rubbish, leaves, etc.		Unattended fires Fire exceeding the pit size Non Valid Permit Fire Ban	
Applicant Signature:		Date:	
By signing this Permit Application, I authorize the Fire Department to go on my land, take pictures of the location of the fire and a picture from the street in front of the property where the fire will be.			

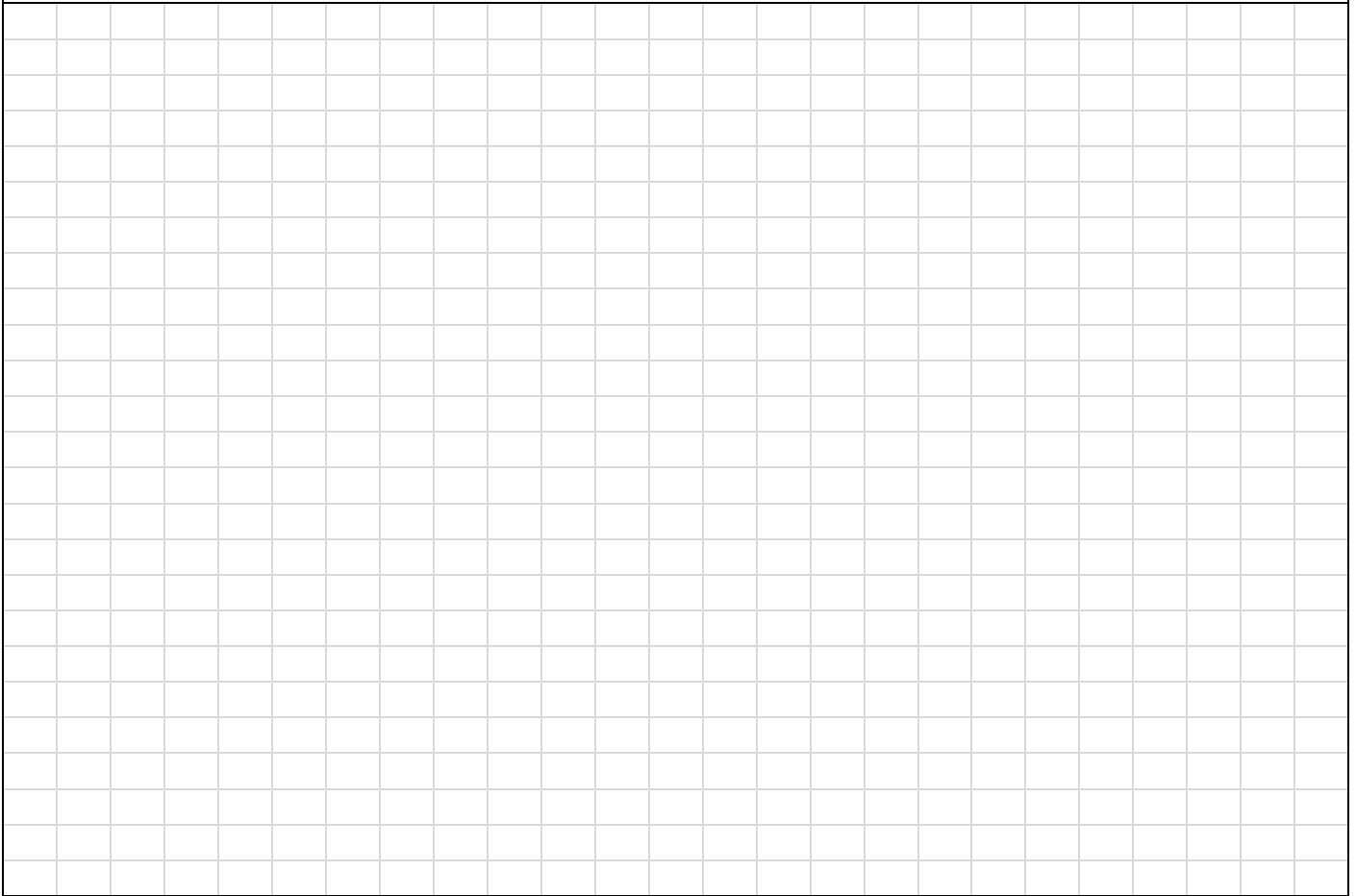
PART C

APPLICATION REVIEW (To be completed by person accepting application)		
<input type="checkbox"/> All information provided above is complete		
<input type="checkbox"/> Site diagram is attach showing outdoor fireplace/open air fire location, distance to combustibile and property lines		
<input type="checkbox"/> Applicant has signed and dated below		
<input type="checkbox"/> Permit fee paid		
Reviewed by:	Signature:	Date:

We sit around outdoor fireplace to enjoy our evenings, but our enjoyment should not be a nuisance to our neighbors. Ensure that the smoke from your outdoor fireplace is not heading into neighbour's yard.

PART D

Draw a sketch of area of yard where the outdoor fireplace/open air fire is located (include location and distance to building, trees, play structure, etc.)



Note: Permit delivery time frame is 10 working days

PART E

REVIEW BY FIRE DEPARTMENT

Site inspection completed by: _____ Signature: _____ Date: _____

Permit Approved YES NO Permit no.: _____

Entered in CAD system Date _____

Condition under which your fire would be extinguish by the Fire Department at owner expenses:

- a) Smoke Complaint. REMEMBER smoke may not cross over a neighbour's fence line without their permission
- b) Unattended fires
- c) Fire exceeding the outdoor fireplace size
- d) If the fire, in our judgement, creates a special hazard
- e) Grass, rubbish, leaves, etc. cannot be burnt with town's limits. Outdoor fireplace are for recreational fire only
- f) Failure to obtain a permit