

SMITHS FALLS BUILDING PERMIT APPLICATION

FORM 1 - MINOR REPAIRS & INSTALLATIONS

H. PERSONAL INFORMATION REQUIRED – PROTECTED UNDER M.F.I.P.A.

TOWN of SMITHS FALLS		RECEIPT NO.	RES MINIMUM FEE \$N/C < \$5000.00 VALUE > 1.050% COM. MINIMUM \$124.00 < \$5000.00 VALUE > 1.560%	\$	
Project Construction Area		Ft. ² or M ²	* Project Value	CHEQ CASH DEBIT <input type="checkbox"/> PAID <input type="checkbox"/> N/C <input type="checkbox"/> ACCT	INITIALS
OWNER:	Phone:			E-Mail:	
	Fax:			Cell:	
APPLICANT:	Phone:			E-Mail:	
	Fax:			Cell:	
CONTRACTOR: 1	Name:			E-Mail:	
	Phone:			Cell:	
CONTRACTOR: 2	Name:			E-Mail:	
	Phone:			Cell:	

RESIDENTIAL

- 1.0 NEW CONSTRUCTION** – includes all of section 3.0
 1.1 1.050% of construction value.
- 2.0 RENOVATIONS, ADDITIONS, REPAIRS, DEMOLITION, RELOCATION**
 (includes accessory buildings, temporary buildings, portables, decks, pools, etc.)
 2.1 Minimum \$52.50 < \$5000.00 VALUE > 1.050% of construction value.
 2.2 Repairs, Installations, minor non-structural renovations (Application Form 1.)
 Minimum FEE - N/C < \$5000.00 > 1.050% Value.

BUILDING APPLICATIONS & PERMITS	PERMIT REQUIRED
Applications are required to review projects unless otherwise indicated by this list	
ACCESSORY BUILDING - RESHINGLING, SIDING, WINDOWS, DOORS	N
CUPBOARDS eg. KITCHEN BATHROOM LAUNDRY ROOM	N
REPOINTING BRICK ~ BLOCK ~ STONWORK	N
PAINT & WALL COVERING	N
CARPET & FLOOR COVERINGS	N
DECORATIVE TRIM ~ BASEBOARDS	N
INTERIOR CLOSETS, ORGANIZERS, STORAGE ROOMS	N
INTERIOR DOORS, KNOBS, HINGES	N
EAVESTROUGH AND DOWNSPOUTS	N
ACCESSORY BUILDING < 10 ² M	N
CENTRAL VACUUM SYSTEM	N
CENTRAL AIR ~ AIR TO AIR HEAT PUMP	N
ELECTRICAL REPAIRS and INSTALLATIONS see E.S.A.	N
FURNACES ALL FUELS see T.S.S.A. except SOLID FUELS (WOOD, PELLETS, CORN)	N
DRYWALL OR PLASTER	N/Y ¹
RESHINGLING ROOF	N/Y ²
REPLACING EXISTING PLUMBING FIXTURES	N/Y ³
LANDSCAPING, WALKWAYS, GARDENS, FENCES	N/Y ⁴
The Ontario Building Code Act places the responsibility to decide what requires a permit with the C.B.O.	
NOTE 1 YES if, (i) fire separation (ii) covering over window or door openings, as per O.B.C.	
NOTE 2: YES if, (i) old shingles removed must meet 9.26.5. as per O.B.C. Part 11 C-187	
NOTE 3: YES if, (i) additional fixtures or piping added, (ii) DVW involved, (iii) HWT as per O.B.C.	
NOTE 4: YES if (i) retaining wall > 1M (ii) stairs, decks, verandah > .6M as required by O.B.C.	

SEE FEE BYLAW FOR COMPLETE SET OF FEES.